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|  | **WOOTTON ST LAWRENCE WITH RAMSDELL PARISH COUNCIL**  **APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY**  [The Council regret that they are unable to consider grants or sponsorships for individual persons] |

**Please Note:** This form MUST be completed IN FULL before the Parish Council may consider any grant application. Applications must also enclose copies of their organisation’s CONSTITUTION, their most recent ANNUAL REPORT, their last AGM MINUTES, & a copy of their most recent published ANNUAL ACCOUNTS.

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| Email:  **POST CODE** |

1. FULL NAME OF APPLICANT. [Charity/Organisation]
2. FULL POSTAL AND **EMAIL** ADDRESS OF APPLICANT. [Charity/Organisation]

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| 3. Regd. Charity No. [If applicable] | 4. Telephone No. |
| 5. Full NAME of organisation’s delegated contact. | 6. Position/Title of nominated contact. |
| 7. Please describe your organisations aims and objectives. | |

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| 8. Does your organisation work  **SOLELY** for the benefit of the  people of WOOTTON ST LAWRENCE OR RAMSDELL? |  | 9. If “YES” how many WOOTTON ST LAWRENCE OR RAMSDELL residents benefit on a regular basis from  your organisation? |  |
| 10. If the answer to question 8 is “NO”, please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation. | | | |

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| 11. If your organisation is OUTSIDE the Parish Council area, how many of the Parish Council residents do [or will] regularly benefit from the services you provide? *Please enter in the box on the right >>>* | | | | | |  | |
| 12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below: | | | | | | | |
| 13. How many **UNPAID VOLUNTEERS** do you  have? |  | 14. How many **FULL TIME PAID** staff? | |  | 15. How many **PART- TIME PAID** staff | |  |
| 16. Have you ever received a grant from Wotton St Lawrence with Ramsdell Parish Council at any time in the past? | |  | 17. If “YES”, please enter month, year & amount: DATE when grant awarded? ……..  AMOUNT awarded? £ | | | | |

PART 2. - ABOUT YOUR GRANT APPLICATION

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| 18. What GRANT SUM are you applying for to WOOTTON ST LAWRENCE WITH RAMSDELL PARISH COUNCIL?  *Please enter the amount applied for IN FIGURES, in the box on the right >* | |  | £ |
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| 19. Please provide the name of the organisation a cheque can be made to: |  |  |  |
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| 20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? > | | | |
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| 21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc] | | | |
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| 22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal planning consent? | | | |
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| 23. If the grant is to be used for a PROJECT, when do you expect to start and finish? | Start date? |  | Finish Date? |
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| 24. Please give any additional information that you feel is relevant, or will support the grant application. *e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [ than grant applications]* | | | |

**PLEASE NOTE:** If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging WOOTTON ST LAWRENCE WITH RAMSDELL PARISH COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. **In signing this grant application, you agree to be bound by this condition.**

**Signed: Dated:**

**You are very welcome to attend the meeting where your application will be discussed.**