

WOOTTON ST LAWRENCE WITH RAMSDELL PARISH COUNCIL

Minutes of the Meeting held on Thursday 20th June 2024 at Ramsdell Village Hall, 6.30pm

Present: Cllr Sarah Curtis, Chairman
Cllr Jenny Englefield, Cllr Greg Childs, Cllr Martin Schimmer
Kirsty Shaw - Parish Clerk

1. Welcome and Apologies

The Chairman welcomed everyone to the meeting. Apologies were received from Cllr Jane James.

2. Register of Interests

There were no updates to the register of interests.

3. Declarations of Interests

There were no declarations of interests.

4. Approval of AGAR

The Parish Council approved section one of the AGAR.

The Parish Council approved section two of the AGAR.

5. Review of Internal Audit 12th June 2024

The Parish Council reviewed the internal audit.

A – it was noted the Parish Council had not given any grants during this financial year – Clerk to inform the auditor to amend the internal audit.

B – Standard documents – the Clerk will review this and bring to a future meeting.

B – public participation – it was noted that a member of the public's name was in the minutes. The Clerk will ensure this is not repeated in the future.

B – Minute authorisation – there was a set of minutes which were not signed by the Chair. The Clerk will ensure all minutes are signed, initialled and dated.

B – Audit report 2023 – The Clerk will ensure the audit report is reviewed.

C – Policies – The Clerk will research what policies are needed and bring to a future meeting.

D – Precept – The Clerk will ensure the budget is set by the request of the precept.

E – Bank interest – The Clerk will ensure the interest earned on the BDBC is updated in the accounts in September.

M – Public Rights Period – the Clerk will look into what is needed for this and bring to the July meeting.

6. Next Parish Council Meeting – Monday 15th July 2024 – Ramsdell Village Hall – 7.00pm

The meeting ended at 7.10pm